

# Desktop Email Setup

Guidelines for setup your personal  
Email configuration in eCount  
Software and How to send auto  
Email from all voucher screen



eCount.In

# 1. Change Security Configuration For **GMAIL**

- Two step verification turn off.
  - **Link** : <https://myaccount.google.com/signinoptions/two-step-verification>
- Less Secure ON
  - <https://myaccount.google.com/lesssecureapps>
- For SMTP Information
  - [https://support.google.com/mail/answer/7126229?visit\\_id=637111298707400697-2298540832&hl=en&rd=1](https://support.google.com/mail/answer/7126229?visit_id=637111298707400697-2298540832&hl=en&rd=1)
- Enable IMAP Setting

## **IMAP access:**

(access Gmail from other clients using IMAP)

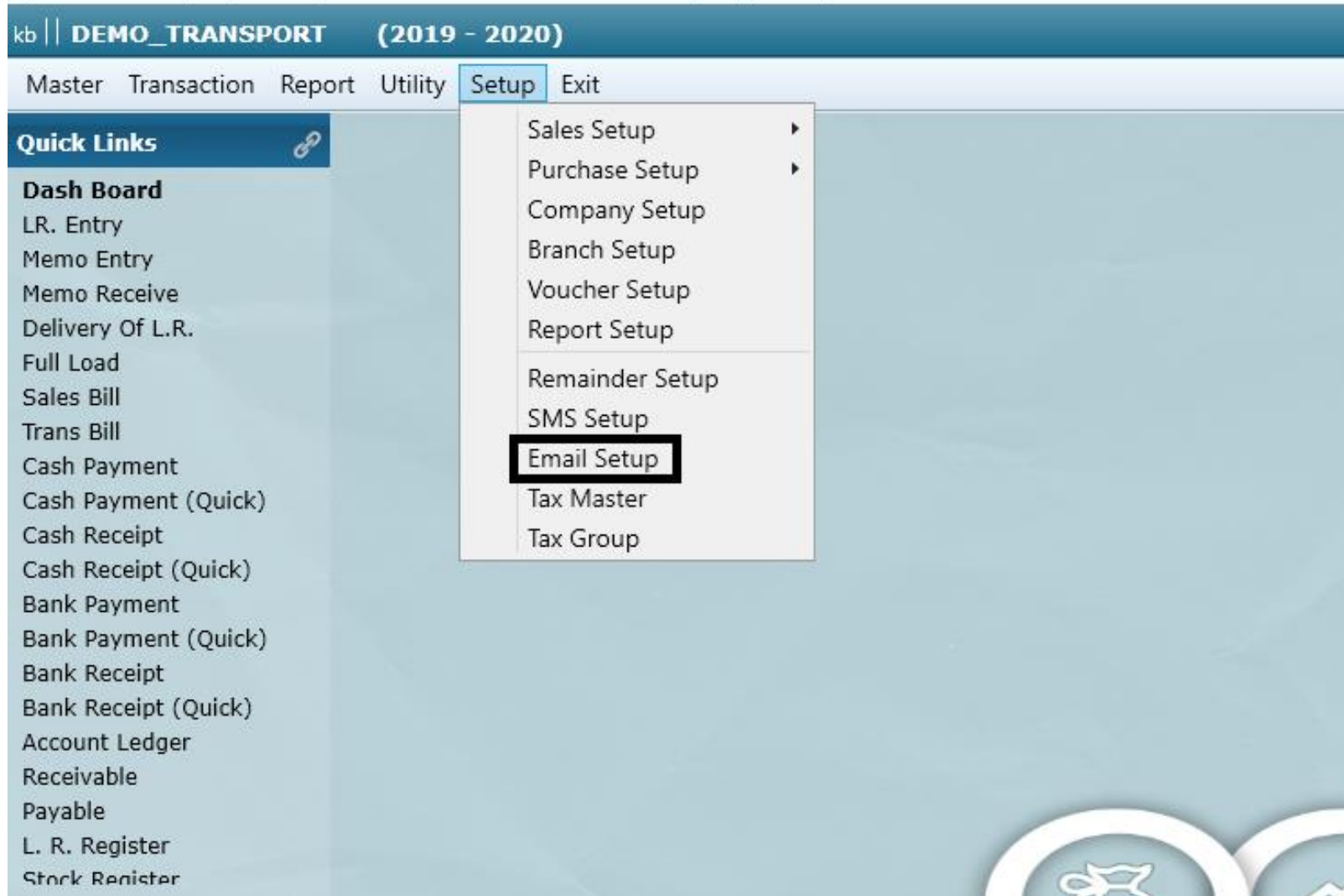
Status: IMAP is disabled

- Enable IMAP
- Disable IMAP

[Enable IMAP From Setting](#)

## 2. Click On Setup => Email Setup

eCount.In 0.7 (Beta) - DEMO\_TRANSPORT Basic Version-Mulit User (1486) ( 0.7.4.36)



The screenshot displays the software interface for 'eCount.In 0.7 (Beta) - DEMO\_TRANSPORT Basic Version-Mulit User (1486) ( 0.7.4.36)'. The main header shows 'kb || DEMO\_TRANSPORT (2019 - 2020)'. Below this is a navigation bar with 'Master', 'Transaction', 'Report', 'Utility', 'Setup', and 'Exit'. The 'Setup' menu is open, listing options: 'Sales Setup', 'Purchase Setup', 'Company Setup', 'Branch Setup', 'Voucher Setup', 'Report Setup', 'Remainder Setup', 'SMS Setup', 'Email Setup' (highlighted with a black box), 'Tax Master', and 'Tax Group'. On the left, a 'Quick Links' sidebar lists various functions like 'Dash Board', 'LR. Entry', 'Memo Entry', 'Memo Receive', 'Delivery Of L.R.', 'Full Load', 'Sales Bill', 'Trans Bill', 'Cash Payment', 'Cash Payment (Quick)', 'Cash Receipt', 'Cash Receipt (Quick)', 'Bank Payment', 'Bank Payment (Quick)', 'Bank Receipt', 'Bank Receipt (Quick)', 'Account Ledger', 'Receivable', 'Payable', 'L. R. Register', and 'Stock Register'. The bottom right corner features decorative circular icons.

### 3. Select Provider & Click On 'Get Port'

Exit

**Email Setup** [Close]

Company : **Other** [Dropdown]

Email Id : [Text]

Password : [Text]

Re Type Password : [Text]

Port : [Text]

Smtip : [Text]

SSL :

Default CC : [Text]

Hidden BCC : [Text]

Signature :  
1.New Line : <br/>  
2.Bold : <b> Text </b>

[Test] [Save] [Close]

Get your queries resolved instantly  
+91 281 246 8203 || +91 7600 45 48 30  
Service@MyEpicSoft.com

## 4. Write Your Email & Password then press 'test' button

xit

**Email Setup** [X]

Company : Other

Email Id : abc@gmail.com

Password : .....

Re Type Password : .....

Port : 25

Smtpr : mail.domain.com

SSL :

Default CC : default

Hidden BCC : Hidden bcc


Signature : signature

1.New Line : <br/>  
2.Bold : <b> Text </b>

**Test** Save Close

Get your queries resolved instantly  
+91 281 246 8203 || +91 7600 45 48 30

## 5. Custom Setup For Webmail/your personal domain

 Email Setup ✕

Company :

Email Id :

Password :

Re Type Password :

Port :

Smtp :

SSL :

Default CC :

Hidden BCC :

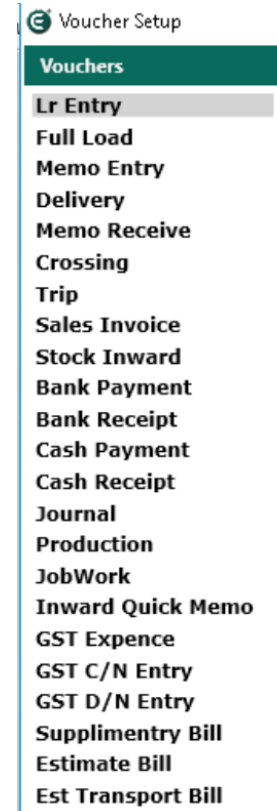
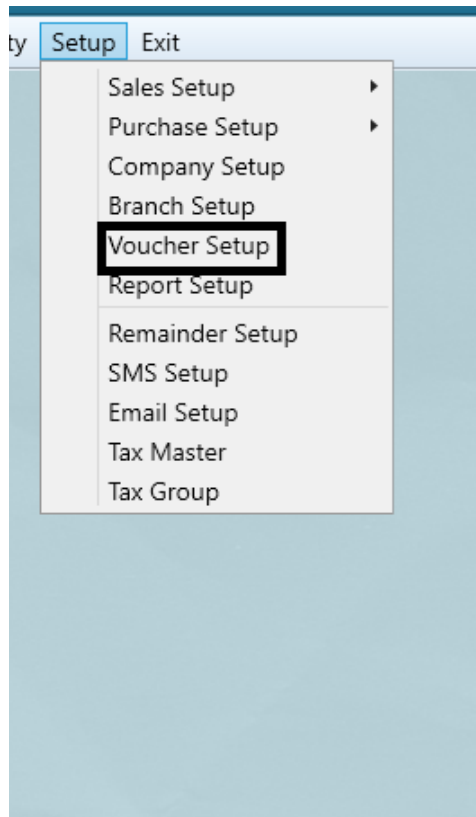
Signature :

1.New Line : <br/>  
2.Bold : <b> Text </b>

# 6. Auto Email Sent From All kind of Voucher

1. Click Setup -> Voucher Setup

2. Select Voucher where you want to set.



## 7. Select 'Send Email After Save' and Type Subject, Message then 'Save'.

### Email Option

Send Email After Save



Use <Name>=Account Name ,<No>=Voucher No and <Amount>=Amount  
<DocNo>=Doc No. ,<DocDate>=Doc Date , <Narration>=Narration  
<LrNo>=Lr No,<LrDate>=Lr Date ,<Transporter>=Transporter


Email File Name

Subject

Message

Save To All Branch(F4)

Save This Page(F3)

Close 





eCount.In

DONE !!

You have completed email setup in eCount Software.